

Alternative Education On-site Monitoring Visit Rubric

Reviewer: SF & MC

Date: 2/28/08

Alternative Education Program: Campagna Academy

Contact Person: Barbara Huber, Principal

School Corporation: Campagna Charter School

Phone: 219-322-8614 x 324

Alternative Education Programs will be required to share documentation for each component during the site visit. If documentation is not available on-site, the alternative education contact person will be required to submit documentation to the IDOE within seven (7) days of site visit completion. Programs will be given an Unsatisfactory or Satisfactory for each component. Programs receiving an Unsatisfactory for any component will be required to address those issues in order to remain an approved program.

COMPONENT	DOCUMENTATION SUGGESTED	DOCUMENTATION PROVIDED	S	U	COMMENTS
Corporation and Community Support	-Board minutes -Letters of support -Joint agreements -Newspaper articles -Advisory Group list	Board minutes New Program Proposal Joint agreements (2) Charter School Council Monthly Newsletter Newspaper articles	X		Joint agreements with Calumet College/Sp. Ed Co-op/NW IN Service Ctr. Advisory group includes parents and community members. Community collaboration evidenced by social security office donating computers and Calumet College donating soccer equipment and a scholarship. No pictures in newsletter since some students are wards of the court. Part of Campagna Academy, Inc. which is a multi-service child welfare agency.
Alternative Education Components	-Curriculum -Instructional Methods -Scheduling -Engagement strategies -ISP -Grant application	Core 40 offered. PLATO for credit recovery or if conflict. Senior project required. Careers Class Tutoring as needed. ISP	X		School has done extensive curriculum revision. Day treatment students work on one credit at a time to insure completion during their stay. Two year calendar and trimester format has allowed more diversity in course offerings. Pilot site for 'Picturing America' from the National Endowment for the Humanities. Participate in Science Fair and had regional, state and national winners. Goals of ISP and intervention plan need to be more specific and measurable.
Small positive learning environment for students/staff	-Staff & Student roster -Prof. development plan -School Improvement Plan -Advisor/Advisee programming Staff meeting agenda	Rosters provided. Staff meeting agendas Professional Dev. Plan submitted to IDOE. Student Council Constitution.	X		Class size meets 1:15 T-S ratio. Staff meets each Monday at 3:30 pm. Reflection room with aide for students needing support or space. Ladies of Elegance group facilitates student discussion of issues and concerns. Professional develop occurs 9 times a year and has focused on curriculum development. Focus next year is on Assessment. College and Career Fair held at facility.

On-site Observation Components

During the site visit, IDOE personnel will visit sessions to observe lessons being provided. IDOE reviewers will be looking to see that actual programming matches descriptions that were provided in the grant application; that students are spending an appropriate amount of time on task; that instruction is clear and understandable; and that instructors seem knowledgeable about lesson content and alternative strategies. Each program will receive a mark of “Satisfactory” (S) or “Unsatisfactory” (U) for each component. Programs receiving a “U” in any component will be required to address deficiencies.

COMPONENT	DATE	S	U	COMMENTS
Programming matches description in grant application.	2/28/08	X		Operate a charter school with 2 distinct schedules. The schedule for students in day treatment contains 3 hours of academics as students concentrate on one course for 22 days. The charter/residential students attend 6 hours of academics. Night school operates 4 days a week in addition to day school and may serve as additional session for credit recovery or as a student’s full program.
Students appear engaged.	2/28/08	X		Observed students in science working on science fair exhibits. Students were engaged and excited about their projects. In English, the class was watching a video on Othello. Students shared that they had chosen it based on the teachers description of the plot. Also observed students working on computers on different projects. Technology was very accessible and integrated into all courses. Talked to students at Ladies of Elegance and in the lunchroom. Most were very positive that it was a better school setting for them and that they enjoyed the small size, individual attention, and project based approach. The student council president and vice president shared how they had been able to get the organization established and special events they had sponsored. Day treatment students seemed less engaged which may have been due to the shorter enrollment and different schedule along more therapeutic issues.
Location supports a positive learning environment.	2/28/08	X		Located in a relatively new facility that had previously been used for administrative services. It has been renovated for school purposes. New gym with weight room and several recreational facilities are available for students and staff. Motivational posters were on the walls along with some student work. Residential facilities located on same campus and building a new secure facility.
				Observed teachers and aides working with students in a friendly and caring

Teachers appear knowledgeable and caring.	2/28/08	X		manner. They were able to offer insight to content and provide direction as needed. Principal addressed students by name and they responded in a friendly exchange.
---	---------	----------	--	---

Compliance Components

The following information is rated “Compliance” (C) or “Non-Compliance” (N-C). Selected documentation must be provided as part of the site visit monitoring. The alternative education contact person listed for each program will be contacted about documents, policies, or descriptions that will be required for the compliance components. Documentation can be submitted prior to or at the visit. Failure to provide documentation will result in removal from the approved program list.

COMPONENT	DOCUMENTATION	C	NC	COMMENTS
Policies & Procedures	-Student Handbook -Entrance/Exit Criteria	X		Handbook information in the student planner describes mission, policies and procedures.
Staff Qualifications and Employment by Corporation	-Licenses provided	X		Licenses appropriate for teaching and administrative staff.
Health and safety laws and regulations	-Safety plans and/or records -Behavioral/medical emergency policies -Health Dept. Food Service permit -Fire Drill and inspection reports -Evacuation plans -Student release policies	X		No transportation provided. Van for fee is available. Campagna Academy, Inc is a licensed Residential Child Care provider.
Financial viability	-Other Grants applied for/received -Description of how last alt ed distribution funds were spent -Description of corporation 1/3 match.	X		Profit and loss accounting page provided. Exceeds required match and used for teacher salaries. Grants for Professional Development, Title 1, Title II Part A, Title IV Part A.

2 Hour Session/ School Day	-School schedule	X		School calendar of 189 instructional days (3 trimesters). Class schedule provided for day treatment that averages 22 days. Only PM meets the 2 hour session time requirement. Class schedule for residential and choice programming runs from 9am-3:30pm.

Comments: Campagna Academy actively seeks nontraditional students and engages them in programming designed to meet their needs. In addition, they serve residential students and students in day treatment. Day treatment students can only be claimed for their afternoon session that includes the required 2 hour continuous academic session.